



APPOINTMENT OF NATURE RESERVES OFFICER

PERSON SPECIFICATION

CHARACTERISTICS	ESSENTIAL/ MINIMUM	DESIRABLE
QUALIFICATIONS	Good level of education.	Degree qualification in a relevant ecological subject.
	Current UK driving licence	
EXPERIENCE/ KNOWLEDGE		Previous office based administrative experience an advantage.
	Sound general natural history and habitat management knowledge.	Experience of botanical and habitat surveys.
	Knowledge of agri-environment schemes in relation to nature reserve funding and management.	Working knowledge of countryside stewardship scheme administration and compliance.
	Ability to research a variety of subject matters relevant to nature reserve management and produce summary guidance.	Experience of providing advice on habitat management issues.
	Knowledge of management plans and mapping.	Experience of CMSi / ArcGIS software or similar.
	Experience of statutory agency funding schemes and applications.	Previous experience of applications, claims and reporting.
	Knowledge of relevant Health and Safety practices.	Understanding of key Health and Safety legislation and best practise relating to conservation work.
PERSONAL ATTRIBUTES	Ability to work independently and as part of a team.	
	Good time management skills, able to prioritise workload and ability to work to deadlines.	