

LINCOLNSHIRE WILDLIFE TRUST

APPOINTMENT OF NATURE RESERVES TRAINEE (WILLOW TREE FEN)

Lincolnshire Wildlife Trust is an established charity covering 'Greater Lincolnshire' from the Humber to The Wash. Based from its main office in Horncastle it has 26,000 members, a turnover of c£3m per annum and around 60 staff. A major part of the Trust's work involves management of its nearly 100 nature reserves, including major sites on the Lincolnshire coast such as Gibraltar Point and Donna Nook National Nature Reserves.

Main Project

The main focus of the traineeship will be centred on the Trainee being able to understand the numerous, complex issues required to manage nature reserves and being able to implement the management prescriptions that have been identified. The Trainee will develop skills to confidently carry out:

- Practical habitat management work to create, maintain and restore habitats
- Species identification, survey and habitat assessments
- Environmental education, media, access and interpretation, visitor management
- Administration, budgeting and health and safety
- Management of staff, contractors and volunteers

The Trainee will work across a number of the Trust's nature reserves, gaining a wide range of nature reserve management experiences in different habitats.

Overall Purpose of Placement

This post presents a great opportunity for the right individual to undertake training to develop a wide skill-set and depth of knowledge in order to further a career in conservation, land management and environmental education. The Trainee will (with support and training) work alongside a team of staff and volunteers to deliver a number of practical conservation projects and contracts at key nature reserves in South Lincolnshire.

The successful Trainee will be expected to keep a diary of work carried out. This diary records and monitors the Trainee's progress and achievements throughout their placement. It will be kept by the Trainee but will be a joint venture between them, their immediate supervisor and the Head of Nature Reserves to ensure that it shows a wide skill set is being developed, along with understanding of the work that has been carried out.

The placement will not only give the relevant experience to gain full-time work in conservation, it will also provide the opportunity to meet a network of enthusiastic people within the conservation sector, and enable professional working relationships with potential future employers.

The full range of tasks is set out in the job description (see document J322-076).

Conditions of Employment

This will be a 12 month full-time (35 hours per week) appointment.

The hours of work will be approximately 8.30 am to 4.30 pm, Monday to Friday. Weekend and evening work will be required but appropriate time off in lieu will be given. The annual leave entitlement is 23 days plus Bank Holidays and three privilege days at Christmas. In addition, a generous contributory pension scheme is offered, plus an enhanced sick pay scheme and life assurance.

We also operate a salary exchange system for childcare vouchers and the cycle to work scheme, and an independent and confidential staff welfare support service is provided.

Lincolnshire Wildlife Trust provides a rewarding and enjoyable working environment that is friendly and open to all.

This post will be based at the Trust's Willow Tree Fen Nature Reserve with a focus on South Lincolnshire nature reserves.

What Trainees will need

The traineeship is open to anybody that is serious about a career in nature conservation. Further requirements for this post are detailed in the person specification (see document J322-076).

Applications

Candidates should complete all sections of the application form provided and return it along with a short covering letter or email. Curriculum Vitae (CVs) will not be accepted as a substitute for the application form.

Completed applications should either be:

- posted to the Chief Executive, Lincolnshire Wildlife Trust, Banovallum House, Manor House Street, Horncastle, LN9 5HF and the envelope marked 'Confidential'; or
- emailed to hr@lincstrust.co.uk with the words "Nature Reserve Trainee" as the subject reference.

Applications should arrive no later than 10.00 am on **Sunday 3 July 2022**.

Interviews will be held at Willow Tree Fen Nature Reserve on **Friday 15 July 2022**.

Approved interview travel expenses of up to £100 will be paid.

Please note that only those candidates selected for interview will be notified. If you do not hear from us by Thursday 7 July 2022 you should assume that your application has been unsuccessful.

June 2022