

LINCOLNSHIRE WILDLIFE TRUST

JOB DESCRIPTION: LAND MANAGEMENT OFFICER

Post Title:	Land Management Officer
Location:	Banovallum House, Horncastle
Responsible to:	Head of Conservation
Responsible for:	Temporary staff, volunteers and contractors
Job Purpose:	Co-ordinating and leading on delivery of one of two national Tests for the Environmental Land Management Scheme (ELMS) through working with local land managers, relevant partners and contractors either in the Humberhead Levels or South Lincolnshire Fens

KEY TASKS:

- A. To co-ordinate delivery for the Trust in respect of one of the two national Test's funded by Defra and partners for the developing Environmental Land Management Scheme, either in the Humberhead Levels or South Lincolnshire Fens.
- B. To provide secretariat to the ELMS working group(s) for the relevant Test, and to arrange workshops and communications with participants, delivery partners and contractors.
- C. To technically lead and facilitate some aspects of the Test within either the Humberhead Levels or South Lincolnshire Fens.
- D. To maintain the Test audit trail following Defra's guidance on monitoring and evaluation, to inform reporting and ensuring the Trust delivers against the agreed proposal objectives and outputs for the Tests including budget and contractor management.
- E. To ensure the Test delivers towards further securing partnership working across the relevant landscape to develop more, bigger, better and joined areas for wildlife and people.
- F. To keep abreast of local, regional, national and international issues pertaining to the environmental land management sector and how it may affect wildlife in Greater Lincolnshire.
- G. To deputise for the Head of Conservation as required and particularly in relation to the ELMS Tests.
- H. To promote the work of the Trust, including giving talks and appearing on radio and TV.
- I. To undertake health and safety work within the Trust's General Policy on Health & Safety and in accordance with specific policies and codes of practice for sites, risk assessment, procedures and best practice as amended from time to time.
- J. To undertake other reasonable duties from time to time in addition to the above normal duties.